

# Port of Klickitat

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## Board of Commissioners Minutes

### Regular Meeting

**Date: June 02, 2026**

#### Attendance

**Present:** Port Commissioner James Herman; Port Commissioner Bill Schmitt; Port Commissioner Billy Gross; Executive Director Margie Ziegler; Property Manager David Sauter; Administrative Assistant Lisa Cunningham.

**Absent:** None

**Guests:** Washington State Representative 17<sup>th</sup> District Kevin Waters and Billy Gross.

#### Call to Order

Commissioner Schmitt called the meeting to order at 4:37 PM.

#### Administrative Matters

##### Approval of Minutes

May 12, 2026, Meeting Minutes. Herman motioned to approve the minutes. Schmitt seconded the motion. Motion carried.

##### Approval of Vouchers

- Payroll Vouchers – May 20, 2026, D15445–D154452 — \$11,829.89
- Accounts Payable Vouchers – May 27, 2026, 30781-30787 — \$78,765.09
- Accounts Payable Voucher – June 2, 2026, — \$50,168.00
- Payroll Vouchers – June 5, 2026, D15453-D15467 – \$13,527.51

Herman motioned to approve the vouchers. Schmitt seconded the motion. Motion carried.

#### Old Business

Port Commissioner District #3 – Ziegler said only one application was received by the June 1<sup>st</sup> deadline and it was Billy Gross. Herman and Schmitt interviewed Gross. PC Herman made a motion to appoint Billy Gross as the new Port Commissioner for District #3.

Re-election of Officers: PC Herman made a motion to nominate Bill Schmitt as President, Billy Gross, Vice President, and Jim Herman, Secretary, PC Schmitt seconded motion carried.

## **New Business**

**American Cruise Line** Ziegler said American Cruise Line (ACL) is interested in constructing a dock in Dallesport on the unused portion of DIP Lot 46. Ziegler said they would enter into a non-exclusive agreement with the Port but would like guarantee of docking for their season. Ziegler said if this were something the Port would like to pursue; ACL will investigate the permitting and work with the Amry Corp of Engineers. By consensus the PC directs Ziegler to work with ACL to discuss possibility of constructing a dock and entering into an agreement.

**Pine Creek RNG** Sauter said he met with representative from Pine Creek on site and discussed three different locations in Dallesport. Sauter and Ziegler met with Pine Creek again and discussed location. Sauter presented information from Pine Creek. By consensus the PC directed Ziegler to discuss the possibility of Pine Creek locating in Dallesport.

**Ness-Campbell Crane and Rigging** Ziegler said they had a meeting with Ness-Campbell to store a transformer for 12 months, starting in October 2026. They would like a fenced area. Ziegler said our concerns are the asbestos concrete (AC) water line pipe. Ziegler said we would require them to pick a spot where there is PVC pipe and not cross the AC pipe. They also inquired about using the rail spur for a few days and off-loading on site.

**Rivermile 172 Development** Ziegler said we received plans from Brad Roberts and their idea for use of their property.

## **Executive Director's Report**

**DIP Building 153 Update** Ziegler said we are still holding the retainage check per AKS instructions.

**BPT HVAC Project 1D** Sauter continues developing the HVAC bid document. A draft timeline was discussed.

**4<sup>th</sup> of July Event** Ziegler said we are beginning our 4<sup>th</sup> of July preparation. PC Schmitt said Appleton Fire Department will provide a truck with 3 people to help this year.

**2025 Financial Statement** PC Herman presented the financial statement. PC Herman said he wanted to investigate the possibility of reducing the tax levy.

## **Commissioners' Remarks**

None

## **Public Comment**

None

**Adjournment**

Commissioner Schmitt adjourned the meeting at 6:14 PM.

Minutes submitted by Lisa Cunningham, Administrative Assistant